

MORTON APOSTOLIC CHRISTIAN FH SHELTER

IMPORTANT INFORMATION

Key: The key will open the back bathroom door and the shed. **The code for both is 2201# as well.**

Lights: Turn on the hall and bathroom lights just inside the first bathroom door. Light switches for the shelter are on the first column inside the shelter.

Tables: Please do not move the tables. Plan to bring supplies to wipe off the tables or bring table coverings. There is water available in the shed and the bathroom. Additional long tables (for setting out food) are located in the shed.

CHECK LIST FOR CLEAN UP

If your use of the facility requires excessive cleaning by our staff or there is damage, you may be assessed an additional fee.

Floors: Pick up all trash around shelter including fire pit area. Wipe up spills as needed.

Waste bins: Twist shut the garbage bags and put in dumpster behind the Fellowship Hall - replace garbage bags using those which are located at the bottom of the waste bins. Additional bags are available in the shed.

Restroom: Empty bathroom waste basket, putting garbage bag in dumpster, & replace garbage bag using those which are located at the bottom of the waste basket. Make sure the toilet is flushed.

Personal Items: Double check to ensure that no personal items are left behind.

Tables: Wipe off all of the tables that you used. Return any tables to the shed if you got them from the shed.

Lights: Turn off all lights that you turned on.

Fire Pit: If you used the Fire Pit, ensure that the fire is out; pour water on the fire area before leaving.

Key: Please return the key, payment, and this completed checklist to the person from whom you got the key.

PLEASE LOCK and SHUT TIGHTLY the door to the bathroom prior to leaving.

Please note anything you found to be not in working order. We welcome all comments:

Please call Lisa Schrock (309) 397-7302, Cole Zeller (309) 678-8096 (c), or Sabrina Zeller (309) 267-5676 (c) if you have questions.